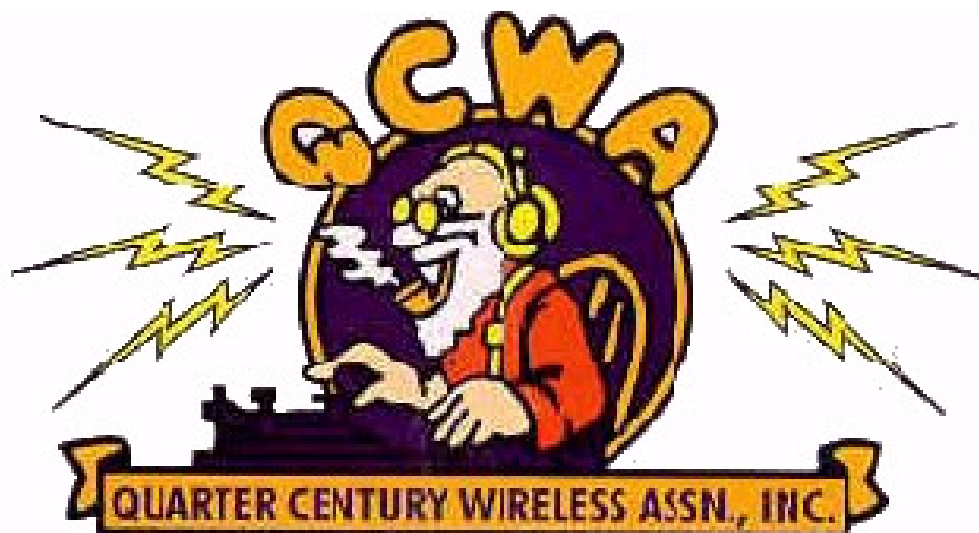


QCWA HISTORICAL MANUAL



The QCWA Historical Manual is the past history of QCWA policies, along with other information, and does not represent the current policies of QCWA International. The Director Policy Manual, QCWA Bylaws and Constitution should be referred to for current QCWA International Board approved policies.

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1. QCWA History

It all began during a 10-meter round table one Friday night in November 1947. Six of the members decided they should form an organization of Amateur Radio operators who have been licensed for more than 25 years.

Article by Ralph Hasslinger, W2CVF (SK), published in the Spring 1994 QCWA Journal Vol XLIII, Number 1 (V43N1) Pages 19-20.

“It was 7 PM on the evening of Friday, December 5, 1947, in an upstairs room of Pappas Restaurant on 14th St. in New York City. Gathered were 34 young men who, unknowingly, were making amateur wireless history. The 34 were Amateur Radio Operators, who had been licensed at least 25 years before, and were assembled because of an idea, originated by a 10 meter round table the month before, by John DiBlasi, W2FX; Uda Ross, W2UD/OA4J; Ed Crane W2FF; John Gioe, W2FD; Dr. Ernest Cyriax, W2DI; Irving Groves, W2DX/K4HT. All are now Silent Keys except Irving Groves, K4HT. By December 31, 1947, twenty more names had been added so that the entire Charter Member numbered fifty-four.

There were several factors of common bondage that made for a very nostalgic evening. Licensed 25 years or more, indicated 1922 or before, which, in turn, meant all had operated in the old spark days a-Ford spark coil to start and working up to a KW with a rotary gap, etc. etc.-all operating on or above 200 meters.

Then came the development of CW, the shorter wavelengths, and their world of wonders-75, 40, 20, 10, 5, 2 1 / 2 meters, etc., each with different characteristics to be developed, explored and marveled at. The term “frequencies” was not in use in those days. (In fact my original station license of 1922 indicated that I could transmit on wavelengths of 180, and 190 as well as 200 meters!)

World War II had ended two years before which also resulted in new equipment and stories of war experiences. There was discussion about the name for the new group and the final result, as presented by Frank Lester, W2AMJ (W4AMJ) was “Quarter Century” for the 25 years, and “Wireless Association” to indicate an organization of members who had pioneered amateur radio from the days of its wireless spark roots.

Officers elected were: President John DiBlasi, W2FX; Vice President George Droste, W2IN; Secretary Leon Hanson, W2FIT; and Treasurer Dave Talley, W2PF.

Meeting continued twice a year, much of the time of over 100 present. Speakers of pioneer fame included Paul Godley, Hugo Gernsback, Arthur Batcheller, Alfred N. Goldsmith, J.O. Smith, and many others famous in the early days of wireless communications. All meetings between 1947 and 1971 were held in New York. The first several meetings outside New York were held in Washington, DC (1972); Scottsdale, Arizona (1973); Orlando, Florida (1974); and Reston, Virginia (1975).

As the years rolled by and more and more qualified, the membership increased and spread out over the United States. By 1951 there were well over 300 members. Because it was impossible for many members to travel the distance to New York, it was decided to allow Chapters to be chartered geographically, so that local meetings could be held.

The first Chapter was the Cleveland Chapter, Charter Number 1, on January 6, 1951. It has been followed by many others totally over 180 today.

Of the 54 Charter members, 47 are now Silent Keys (Spring 1994) with seven still living, including Irvin Groves, K4HT, Frank Lester, W4AMJ, Ralph Hasslinger, W2CVF, Clarence Seid, W2KW, Bill Kennedy, W2AS, Nat Burnett, K4OL and Bob Baird, W9NN.”

Frank Lester-W2AMJ (W4AMJ) proposed the name of the organization. The logo was developed from a cartoon in a 1923 QST accompanying an article "ROTTEN QRM," written by "The Old Man" himself, Hiram Percy Maxim. Otto Eppers-W2EA, a commercial artist, made some minor modifications to the drawing, added some sparks and the letters "QCWA," and the QCWA logo was born.

Membership grew rapidly within the first month and when the rolls were closed on December 31, 1947, there were 54 Charter Members:

- | | | |
|------------------------------|-----------------------------------|------------------------------|
| 1. John DiBlasi,W2FX | 2. G. T. Droste,W2IN | 3. Leon Hansen,W2FIT |
| 4. David Talley,W2PF | 5. James Millen,WIHRX | 6. Fred W. Huff,W2AMB |
| 7. Irving Groves,W2DX | 8. W.J. Howell,W2II | 9. Uda B. Ross,W2UD |
| 10. W. H. Neuman,W2RB | 11. E.S. Crane,W2EF | 12. Otto Eppers,W2EA |
| 13. Frank Lester,W2AMJ | 14. J.A. Stobbe,W2WZ | 15. Lester Reiss,W2BR |
| 16. Morton Kahn,W2KR | 17. Dan E. Lindsay,W2PL | 18. H.T. Hayden,Jr.,W2FO |
| 19. Frank Frimmerman,W2FZ | 20. Alfred B. O'Hara,W2OG | 21. Harold D.Perry,W2LFR |
| 22. Dr. A. L. Walsh,W2BW | 23. Ralph Hasslinger,W2CVF | 24. F. C. W. Thiede,W2EC |
| 25. E. W. Dannals,W2GG | 26. Thomas McCann,W2AFB | 27. R. D. Valentine,W2GX |
| 28. John A. Gioe,W2FD | 29. Walter A Cobb,W2CO | 30. Earl R. Thomas,W2MM |
| 31. Clarence Seid,W2KW | 32. Kurt Schoenfeld,W2BT | 33. Reeve O. Strock,W2YW |
| 34. Raymond Farwell,W2BJ | 35. Jack Heidt, W4MW | 36. W.H. Kennedy,W2AS |
| 37. F. A. Long, W2PYY | 38. Oscar Oehman,W2KU | 39. Murry Blum, W2MY |
| 40. W. L. Wheeler,Jr., W2ILO | 41. W. E. Owens,W2DDA | 42. Moe Joffe, W6PHE |
| 43. Nat Burnett, K40L | 44. Perce B. Collison, W2KN | 45. George Nolan,W2QF |
| 46. Harold Wetterholm, W2BKY | 47. Philip Levinson,W2MIN | 48. Dr. E. A. Cyriax,W2DI |
| 49. Dr. Paul Z. Haus,W2VH | 50. Charles A. Service, Jr., W4IE | 51. Myron J. Earl,W9WNF |
| 52. Robert E. Baird, W9NN | 53. Gordon Braendle,W6YYU | 54. Ambrose H. Hardwick,W2YQ |

Our last Charter Member to become a Silent Key was Ralph Hasslinger, W2CVF on March 27, 2008. We are using the original call signs our members held in 1947.

Where members are now silent keys, we have reverted to their original call sign at the time of chartering.

In January 1951, a group in Cleveland, Ohio petitioned to become a chapter of QCWA and in June 1954, Chicago area became the second chapter. From there on, chapters began springing up all over the country. It was not until 1966, however, that the Bylaws were changed to permit officers and directors of the national organization to be elected from outside the New York Metropolitan area.

In spite of the great increase in QCWA membership throughout the years, the number of directors remained at five from 1947 through 1983. At that time the constitution was amended to provide for

an additional five directors. Efforts were made to obtain candidates from each of the U.S. call sign areas and from Canada and overseas. The following election resulted in selection of members from eight U.S. call areas and a VE and DL to serve on the Board of Directors.

By mid-1984, total memberships issued were approaching 18,000 and there were over 150 chapters throughout the world. By mid-1993 the total membership had reached well over 25,000, and there were over 10,000 active members and 187 local Chapters. As the membership had grown, more activities have been added. There is a good turnout at the weekly international nets and on numerous local nets. CW and SSB QSO Parties attract many participants every Spring and Fall and there is always a good attendance at the Annual Meeting and Convention each Fall. A number of attractive certificates and honor awards are offered to recognize operating accomplishments and leadership contributions to QCWA. The *QCWA Journal* is published four times a year and the Hot Line Report is available every few months. QCWA is an organization made up of many of the world's most experienced Amateurs. It has a proud history and great potential for the future, making use of the reservoir of knowledge and experience represented within the membership for the benefit of all Radio Amateurs.

Thanks to Dave Talley, W2PF for much of the above information.

2. Those Who Have Served

Past Presidents

1947 - 1964 John DiBlasi, W2FX*
 1965 - 1968 Earl R. Thomas, W2MM*
 1969 - 1971 Clarence Seid, W2KW*
 1972 - 1973 Barry Goldwater, K7UGA*
 1974 - 1977 Frank Gunther, W2ALS*
 1978 - 1981 Harry Gartsman, W6ATC*
 1982 - 1985 Stuart Meyer, W2GHK*
 1986 - 1989 Leland Smith, W5KL*
 1990 - 1993 Harry Dannals, W2HD
 1994 - 1996 Lew McCoy, W1ICP*
 1996 - 1998 John Kelleher, W4ZC*
 1998 - 2002 Gary Harrison, K0BC
 2002 - 2004 Croft Taylor, VE3CT*
 2004 - 2008 John B. Johnston, W3BE
 2008 - 2012 Bob Roske, NØUF
 2012 - Ken Oelke, VE6AFO

Executive Secretary/General Managers/Executive Administrator

1955 - 1964 Ralph Barber, W2ZM*
 1965 - 1973 Gus Gironda, W2JE*
 1974 - 1976 Ethel Smith, K4LMB*
 1976 - 1991 Ted Heithecker, W5EJ*
 1992 - 2003 Jim Walsh, W7LVN*
 2004 - 2012 Chuck Walbridge, K1IGD
 2012 - 2012 Jim LaPorta, N1CC
 2012 - 2014 Ken Simpson, W8EK
 2015 - Tom Loughney, AJ4XM

* Silent Keys

3. FINANCE HISTORY & INVESTMENT POLICY GUIDELINES

Historical Financial Guidelines Only

March, 2001

**Please reply to:
Chair, Arch Doty, W7ACD**

**Finance Committee
21370 SW McCormick Hill Road
Hillsboro, Oregon 97123
Phone <503> 554-9142 FAX <503> 554-9791
E-mail: arch.dotvaol.com**

**To: QCWA Finance Committee
Re: QCWA Financial Guidelines**

Date: March 15, 2001

In the past three years the Finance Committee has done an excellent job of organizing QCWA's finances. Don Doughty, Jim Walsh and I have now completed what should be the last link in this organization. We have completed a memo on the "Internal Procedures for Handling QCWA's Financial Matters". It was felt advisable to prepare this memo as, in the past, there have only been verbal agreements as to who accepts monies on behalf of the Association, who acknowledges gifts to the Scholarship or Endowment Funds, and how income is routed to the proper QCWA savings or investment account.

This has resulted in occasional misunderstandings and confusion. As this memo is purely for internal use, and has absolutely no policy implications, we feel that Board approval of it is not necessary.

QCWA now has a number of financial guidelines and memos, which have been issued and/or approved by the QCWA Board over a period of several years. As a matter of convenience, all of these papers, including the new internal memo, have been put together into the enclosed package of "QCWA Financial Guidelines".

QCWA Financial Statements

QCWA's invested assets, and internal financial reports, are broken down into three entirely separate accounts:

The QCWA Scholarship Fund

The QCWA Endowment Fund (As of 2012 – known as the QCWA Life Membership Fund)

The QCWA Contingency Fund

The QCWA Scholarship Fund

The money used to provide QCWA scholarships comes from the income earned on the invested assets of the Scholarship Fund and from donations or grants specifically designated as being for scholarships. QCWA membership dues and income from other sources does not go into the

The QCWA Endowment Fund

The income from the investments in the Endowment Fund is available "to supplement payment of the day-by-day operating expenses of running the organization". This fund consists of donations for this specific purpose.

The QCWA Contingency Fund

QCWA's day-by-day operational and financial activities are handled by the General Fund. All QCWA income, unless it is specifically designated as being a contribution to the Scholarship Fund, flows into the General Fund. This includes income from the collection of dues, the sale of pins, emblems, and banners, etc.

All QCWA fees and expenses, including those for management, advertising, postage, election expenses, mailing services, meetings, etc. are paid from the Contingency Fund.

Investments

The assets of the Scholarship Fund, Endowment Fund, and the General Fund are invested separately and are maintained in separate accounts.

At the 1998 QCWA Annual Meeting in Palm Springs the Board of Directors adopted a comprehensive set of Investment Policy Guidelines. These Guidelines apply to both the investments of the Scholarship and General funds, and will be implemented during the coming years as fast as is financially prudent.

The primary objective of the Investment Policy Guidelines is to guide the Association into investments whose market value and rate of return will at least keep up with the rate of inflation.

QCWA Profit and Loss Statements

Because of IRS reporting requirements, the annual QCWA Profit and Loss statements show "Donations - Scholarships" and "Donations - Endowment" under "Revenues". However, as explained above, these donations go into the Scholarship or Endowment Funds, not the General Fund. Revised to include the Endowment Fund August 6, 2000.

INTERNAL PROCEDURES FOR HANDLING QCWA'S FINANCIAL MATTERS

Note: This memo outlines the general procedures that the General Manager, Treasurer, the Chair of the Scholarship Fund and the Endowment Program Administrator follow in the handling of QCWA's internal handling of financial transactions and related correspondence.

I. As a matter of background - the QCWA Bylaws state that:

K. The Treasurer shall be responsible for the funds of the Association. The General Manager shall collect monies due the Association, and as directed, shall deposit them in a QCWA account or turn them over to the Treasurer.

The QCWA Director Policy Manual assigns a number of responsibilities to the Administration & Finance Committee.

Those relevant to this memo include:

This committee is responsible for all financial matters relating to QCWA

The Committee also works closely with the General Manger on the execution of all Board policies relating to administrative procedures.

II. QCWA's income and assets result from the Association's three main areas of activity involving financial responsibility:

1) Scholarship Awards

Money received for the Scholarship activity consists of donations, and thus can not be considered as "monies due" the Association. Thus all donations to the Scholarship Fund are the immediate responsibility of the Treasurer. The assets of the Scholarship activity are invested in the separately managed Scholarship Fund.

The Treasurer is responsible for the proper investment of these assets in accordance with the Association's Investment Policy Guidelines, and for making disbursements from the Scholarship Fund, as directed by the Board of Directors.

The Treasurer is responsible for providing detailed financial records, as appropriate, to the Board of Directors, the Association's CPA, and to the General Manager.

2) The Endowment Program

The invested assets of this program are maintained in the separately managed Endowment Fund. The income and assets of this Fund should be handled, and the same responsibilities assigned, as the Scholarship Fund.

3) Contingency Funds/Activities

All other income and "monies due" to QCWA are placed in this Fund. This includes membership dues, sales of badges and other items, Journal advertising, etc.

These are operating funds of the Association, i.e., those that are not related to the Scholarship or Endowment Fund Programs, and are held in a Headquarters checking account for the use of small amounts of money needed for the Association's day-by-day activities.

The General Manager is responsible for maintaining detailed financial records of the Association's miscellaneous activities, and of the Headquarters checking accounts and of the Contingency Fund. These records are made available, as appropriate, to the Treasurer, to the Board of Directors and to QCWA's CPA.

The Treasurer is responsible for the investments in the Contingency Fund, and for assuring that these investments are in accord with the Association's Investment Policy Guidelines.

III. The only bonded financial activities in QCWA are those of the General Manager. Because of the considerable cost involved it has not been felt necessary to bond the Treasurer or President.

The following procedures have been established for the handling of QCWA's income and assets. All income received for the Association, as the result of any of its activities, should be routed through the General Manager.

It is the responsibility of Headquarters to acknowledge all contributions received by QCWA, including those made for the benefit of the Scholarship and Endowment programs, and any other financial contributions for other purposes. A form letter which includes reference to QCWA's tax exempt status is available for use, where appropriate (copy attached). A copy of this letter is to be sent to the Chair of the Scholarship Committee, or the Endowment Program Administrator, as appropriate. When an income item is received at Headquarters it is to be entered in the QCWA master ledger together with an identification that will allow it to be assigned to the proper activity, (General operations and the Contingency Fund, the Scholarship Fund or the Endowment Fund).

Income items received for the Scholarship or Endowment activities should be deposited in the appropriate Schwab account on a quarterly basis, or as needed.

When a deposit is made to a Schwab account copies of the cover letter accompanying the deposit to Schwab will be sent to the Treasurer, to the Chair of the Administration & Finance Committee, and to the Chair of the Scholarship committee, or to the Endowment Program Administrator, if applicable.

Income received from the Association's general operations, under the responsibility of the General Manager, will be handled by Headquarters staff.

The Treasurer is to be provided, at the end of each quarter, with a detailed trial balance for that period. It is the responsibility of the Treasurer to monitor the Contingency Fund, Scholarship Fund and Endowment Fund, and to assure that their assets are invested in accordance with the Association's Investment Policy Guidelines.

The QCWA Endowment Program was designed to provide a means by which the Association can accumulate and invest assets whose unrestricted income may be earmarked for payment of the operating expenses of running the organization, or for other purposes as defined by the Board of Directors.

Note: In 2012 the Endowment Fund was renamed to Life Member Fund, in where all new Life Memberships are deposited. Thus the Treasurer should advise the Board of Directors, in his annual report to them, as to the past year's income from the Endowment Fund.

4. ENDOWMENT SAMPLE

Cooperative Agreement Between the Quarter Century Wireless Association, Inc. and _____

I. PURPOSE

The purpose of this document is to formalize a cooperative agreement between the Quarter Century Wireless Association, Inc. (hereafter "QCWA") and _____

2. RECOGNITION

A. The QCWA recognizes _____ as being an important national organization devoted to the preservation and exhibiting of historic electronic equipment, primarily that associate with Amateur radio operators.

B. The _____ recognizes the QCWA as being the only international organization of Amateur Radio operators who were first licensed at least a quarter of a century ago - an organization which represents a vast reservoir of knowledge and experience for the benefit of a radio amateurs.

The _____ understands that one of the primary objectives of QCWA is that "QCWA shall work to preserve the history and traditions of early Amateur radio and to honor the accomplishments of its pioneer" *.

3. EXTENT OF COOPERATION

I. QCWA, with its headquarters in Eugene, Oregon, and the _____ headquartered in _____, will maintain continuing liaison and support in the general promotion and advancement of the Amateur Radio Service.

II. In the pursuit of this objective QCWA will encourage its members to offer to the _____ electronic equipment which they believe to be of historic value and interest.

III. The _____ will give primary consideration to accepting for public display those items of electronic equipment proffered by QCWA members, if such items are considered to be of true historic importance.

IV. Other areas of mutual cooperation may be developed as appropriate.

V. A person, acceptable to both organizations, shall be named to effect continuing cooperation between the QCWA and the _____.

SAMPLE

4. TERMINATION

This cooperative agreement supercedes all prior arrangements, written or verbal, relating to the display of electronic equipment, that might exist between the parties concerned. This agreement may be terminated at any time by vote of the Board of Directors of either organization and upon appropriate notification to the headquarters of the other organization.

5. SIGNED For the Quarter Century Wireless Association:

Gary Harrison, President

Signed on this _____ day of _____, 1999

For the _____

Signed on this _____ day of _____, 1999

5. QCWA INCORPORATION & MISCELLANEOUS

The General Manager may, at his discretion, "waive" the dues of any member for a period of one year if felt there is sufficient indication of a valid "hardship" or other extenuating circumstances.

Additional waivers may be continued at his discretion. No accounting of the individual waivers is required, but the General Manager shall report the number of waivers and the amount of value involved when the annual report to the Board of Directors.

QCWA was incorporated on June 2, 1949. The corporate address was listed at the law offices of Herbert H. Chaves, in New York City. In 1976 the corporate address of the QCWA was changed to the office of the General Manager in Irving, Texas. In December of 1991 the corporate address was again changed to the Headquarters office in Eugene, Oregon. As of 2004, the corporate office is in Framingham, MA. In January of 2004, the corporate address was updated to the Headquarters

office address in Framingham, Massachusetts. On March 26, 2012, QCWA Headquarters was established in Mabank, TX.

QCWA was granted (501)(C)(3) tax-exempt status by IRS on December 20, 1977. # B78-EO272 Case # 117-30004 EO. In 1987 IRS made a "compliance audit" of our 1985 tax report and found everything in order, but did make some suggestions with regard to our accounting practices. In 1989, IRS again called for an audit but reaffirmed the determination of the 1987 audit. In 1993 ARRL questioned QCWA's status.

Letters confirming our status were provided by the IRS office in September 1993. We are (501)(C)(3).

Registration of the QCWA Logo trademark was lost because of failure to renew and became open for general use under eminent domain. Proposals to re-design the logo slightly in order to re-establish the registration were rejected. Since the logo has become so well established, it was felt there was little likelihood of anyone trying to use it and legal advice indicated there was really no real need to register the logo.

In 1975 the first effort to computerize the QCWA records was used to produce the Call-by-Name Roster and then, in turn, the 1976 Membership Directory.

The first 8000 membership records were held by Clarence Seid- W2KW*. Copies of the records were obtained in 1984 and turned over to QCWA Headquarters.

6. DUES HISTORY

<u>Date</u>	<u>Dues</u>	<u>Effective Date</u>
1947	\$10/3 years	1 January 1947
1965	Life Membership - \$25 Life	
1971	Life Membership - \$35 Life	1 July 1971
1975	Life Membership - \$50 Life	1 April 1975
1976	Dues changed to 36 months rather than 3 calendar years	7 October 1976
1977	Dues \$14/3 years	1 January 1977
1977	Life Membership - \$70 Life	1 April 1977
1978	International Dues - \$10/3 years non-subscribing	21 September 1978
1980	Dues - \$19/3 years	1 January 1980
	\$15/2 years	
	\$9/1 year	
1980	Life Membership - \$80 Life	1 January 1980

1983	Dues \$25/3 years \$20/2 years \$12/1 year Family Membership - \$10/3 years Life Membership - \$125 Life	1 January 1983
1986	International Dues - \$10/3 years International Life - \$50 Life - No pubs International Life - Time Pay - \$60 Life – 3 payments	1 January 1986
1989	International Dues - \$25/3 years International Life - \$125 Life - Limited pubs	1 March 1989 1 March 1989
1991	U.S. Dues - \$30/3 years \$25/2 years \$15/1 year U.S. Family Member - \$12/3 years U.S. Family Life - \$90/Life of either one - no pubs U.S. Family Life Time pay - \$105/Life - 3 payments	1 January 1991
1993	1993 U.S. Dues - \$35/3 years U.S. Dues Life - \$225 Life International, no publications - \$25/3 years International Family - \$12/3 years International Life, no publications - \$50 Life International Life Family - \$40 Publications Available	1 October 1993 1 October 1993
1994	Canadian - \$25/3 years no publications Canadian Life, no publications - \$60 Canadian Life with publications - \$335 Canadian Life Family - \$40 Publications available - \$14/3 years	1 December 1994
1995	U.S. Life - \$300	1 June 1995
1996	U.S. Dues - \$20/1 year \$35/2 years \$50/3 years	1 April 1996
1999	Canadian Publications - \$25	1 July 1999
2013	US, Canadian & International 1 year - \$25.00 USD 2 year - \$40.00 USD 3 year - \$55.00 USD	1 March 2013

International Dues History

9/21/78 - Dues changed to permit non-subscribing membership for overseas members

1979 - \$10 for 3 years “with the exception of publications” for members “living off the North American Continent, in an area not listed in the latest National Zip Code Directory.
(Bylaws II, 1 - 1979 Directory)

9/01/84 - Two geographical classifications established - U.S. and International. Canadians are now

International. (Director Policy Manual - Section 7, Membership)

1/01/86 - \$10 for 3 years - with exception of receiving regular publications. (Same as U.S. Family Membership.)

5/31/92 - Dues are no longer specified but the Bylaws states "...the current dues are published in the QCWA *Journal*." (Bylaws, Article II, Section 1)

**10/1/93 - 3 year dues, no publications - \$25. Family dues - \$12.
Life dues, no publications - \$60. Family Life - \$40**

12/1/94 - Canadian 3 year dues \$25; Family dues \$12, no publications.

**Life dues, no publications - \$60; Family Life - \$40.
Canadian Life, with publications, \$335**

7/01/99 - Canadian Publication raised to \$25 per year

Life Membership History

3/16/85 - Life Membership fees shall be based on 15 times the lowest current annual dues

3/16/85 - \$85 Life Membership (\$95 time payment)

1/01/86 - \$50 Life Membership without publications (\$60 time payment)

3/01/89 - \$125 Life Membership - including limited publications

6/01/95 - \$300 Life Membership

01/01/11 - 20 times annual rate

7. SCHOLARSHIP HISTORY

Letter proposing scholarship trust fund. (Dec.'75 News)

Trust Fund proposed by Cress Donbar-K4YL (6/22/77)

Scholarship established by Board, but no money appropriated. (7/30/77)

\$500 Scholarship budget approved. (2/3/78)

\$750 Scholarship offered 1979

\$900 Scholarship offered 1980

Two \$500 scholarships offered 1981 and 1982

Three \$500 scholarships offered 1983 and 1984

A scholarship in honor of Robert Cresap, W9LRI, was established in 1984 by a \$5000 bequest from Robert Cresap.

Six (6) \$600 Memorial Scholarships were offered in 1985 plus one \$500 Cresap Scholarship.

**Scholarship fund renamed from Silent Key Memorial fund to QCWA Memorial Scholarship Fund.
(4/5/84)**

Six (6) \$600 scholarships offered in 1986 plus one \$500 Cresap Scholarship.

Six (6) \$600 Memorial scholarships offered in 1987 plus one \$500 Cresap Scholarship.

All scholarships will be in equal amounts, with two of the scholarships to be Name Identified. (4/87)

A scholarship in honor of Leo & Helen Meyerson, WØGFQ, was established in 1987, and is to be known as the Leo Meyerson Family Living Scholarship.

Seven (7) \$700 scholarships will be offered in 1988 with one to be named the Cresap Scholarship and another The Leo Meyerson Family Living Scholarship. (10/87)

Seven (7) \$750 scholarships will be offered in 1989 with one to be named the Cresap Scholarship and another The Leo Meyerson Family Living Scholarship. (9/88)

A scholarship in honor of Cresson Floyd Donbar, K4YL, was established in 1988 by a \$5,000 donation.

Seven (7) \$750 Scholarships will be offered in 1990 with three to be named the Cresap Scholarship, The Leo Meyerson Family Living Scholarship and The Cresson Floyd Donbar Scholarship (10/89)

Seven (7) \$750 scholarships will be offered in 1991, with three to be named the Cresap Scholarship, The Leo Meyerson Family Living Scholarship and The Cresson Floyd Donbar Scholarship (10/90).

In April of 1992 Ralph Hasslinger, W2CVF, established a Scholarship in his name and in memory of QCWA Charter Members by donating securities in the amount of some \$6,000. (4/3/92).

Hasslinger advised he will make up any shortfall from the fund's earnings so a full \$800 award can be made annually. He subsequently contributed an additional \$1500 to bring his total gift to \$7500.

A fourth Name Identified Scholarship, in honor of Max Jacobson, W3DUG, was established in 1991 by Margaret and Jack Kelleher by a \$5000 donation.

The donors advised they will make up any shortfall in their fund's earnings to provide an amount to equal that being paid for that particular annual award (4/3/92). The scholarship was first awarded in 1993.

The Board voted to offer grants from Name Identified funds in each year that accumulated interest sufficient enough for an award equal to that of a non-name identified QCWA grant. It is thus anticipated that some of the Name Identified grants will be awarded only on alternate years.

Nine (9) \$800 scholarships will be offered in 1992 from the QCWA Memorial Scholarship fund. In addition, it is anticipated that two of the name scholarship grants will be awarded on alternate years. (9/26/91)

The Cresson Donbar Scholarship was canceled and refunded at his request in April 1992.

A donation of \$7850 was added to the Max Jacobson Scholarship by Jack and Margaret Kelleher in 1993, bringing the total to \$12,500, and the name of the scholarship was revised to read, "The Jacobson - Kelleher Scholarship."

Fourteen (14) scholarship grants of \$800 each were offered by QCWA for the academic year 1993-1994. Ten (10) of these grants were funded from interest earned on the QCWA Memorial Scholarship fund not identified with specific donations or bequests. Four (4) grants were funded from interest earned on Name Identified scholarship funds. (11/08/92)

The four named scholarships are:

Robert Cresap (W9LRI) Memorial Scholarship - \$5000
Leo Meyerson (W0GFQ) Family Living Scholarship - \$5000

Ralph Hasslinger (W2CVF) Memorial Scholarship - \$7500
Max Jacobson & Jack Kelleher Family Scholarship (W3DUG/W4ZC) -\$12,500

Ten (10) scholarship grants of \$650 each will be offered by QCWA for the academic year 1994-1995. Seven (7) of these grants will be funded from interest earned on the QCWA Memorial Scholarship Fund (not identified by specific donations or bequests.) Three (3) Name Identified Scholarships of \$650 will be offered with shortfalls supplied by the donors. (Meyerson \$350, Hasslinger \$80 and Jacobson \$350)

Total Awards Offered to 87 Recipients totalling \$62,200.00

8. QCWA HALL OF FAME AWARD

This honor award may be given to any QCWA member who has made an outstanding contribution to amateur radio in general or to the communications community in matters affecting the general public. The contribution may be a single event or multiple events which has earned the recipient substantial favorable recognition at the national or international level. It is the most prestigious award given by QCWA. The requirements should not be relaxed in order to give it in any given year. To maintain the prestige associated with this award, as with all of the Honor Awards, it should be given only when it is truly deserved. The Hall of Fame Award was established by the Board on September 6, 1979.

RECIPIENTS

1980 - Ray Meyers, W6MLZ (4/26/80)
1981 - Bill Halligan, W4AK/W9AC (5/16/81)
1982 - Barry Goldwater, K7UGA (9/24/82)
1983 - Jean Wolff, LX1JW (4/8/83)
1984 - Don Wallace, W6AM (4/5/84)
1986 - George Sterling, W1AE (4/5/85)
1987 - Vic Clark, W4KFC (4/3/87)
1991 - Richard Baldwin, W1RU (4/19/91)
1994 - Leo Meyerson, W0GFQ (4/23/94)
1995 - John Johnston, W3BE (4/8/95)
1996 - Fred Hammond, VE3HC (10/4/96)
1996 - L. B. Cebik, W4RNL (3/28/1996)

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1996 - Lew McCoy, W1ICP (10/5/1996)
2001 - Walt Maxwell, W2DU (10/13/01)
2003 - L. B. Cebik, W4RNL
2003 - Jim Haynie, W5JBP
2003 - Fred Maia, W5YI
2004 - Dave Bell, W6AQ
2004 - William Pasternak, WA6ITF
2005 - Hugh Turnbull, W3ABC
2005 - Roger Volk, KØGOB
2006 - Larry Price, W4RA
2007 - Robert Heil, K9EID
2010 - Croft Taylor, VE3CT

9. ROLL OF HONOR

This honor award may be given to any QCWA member who has made a substantial contribution to QCWA, amateur radio or the general public in the area of communications. Unlike the requirements for the Hall of Fame Award, national or international recognition of his achievements is not a requirement. The Roll of Honor Award was established May 16, 1981. (Wording revised 5/92)

RECIPIENTS

1981 - John DiBlasi, W2FX (5/16/81)
1981 - Gus Girona, W2JE (5/16/81)
1985 - Amory "Bud" Waite, W2ZK (3/15/85)
1986 - Earl Thomas, W2MM (4/5/86)
1986 - Ralph Barber, W2ZM (4/5/86)
1987 - Ethel Smith, K4LMB (4/3/87)
1989 - Leland Smith, W5KL (4/20/90)
1993 - Albert Kahn, K4FWC (4/17/93)
1993 - Frank Gunther, W2ALS
1996 - John Williamson, W3GC (10/4/96)
1996 - Wesley Randles, W4COW (10/4/96)
2003 - James Walsh, W7LVN
2005 - Beverley Stoner, K8ZJU
2006 - Ken Oelke, VE6AFO (10/4/2006)
2007 - Hamilton "Ham" Hicks, KB4BR
2009 - Alan Pickering, KJ9N (5/92009)
2010 - George Roach, VE3BNO

10. JOHN DiBLASI AWARD

This honor may be awarded to any QCWA member who has over a long period of time made an outstanding contribution to the honor and preservation of our Association. The John DiBlasi Award was established April 15, 1984, in honor of our first president, W2FX. (Wording revised 5/92)

RECIPIENTS

1984 - Harold Sears, W5NC (4/5/84)
1986 - Owen Garriott, W5LFL (4/5/86)

1988 - Clarence Seid, W2KW (9/24/88)
1989 - Frank Lester, W4AMJ
1989 - Ralph Hasslinger, W2CVF
1989 - Irving Groves, K4HT
1989 - Nat Burnett, K4OL
1989 - Moe Joffe, W6PHE
1989 - Robert Baird, W9NN
1993 - Arthur Miligan, W8KW (4/17/93)
1994 - Helen Schmock, W8GJX (4/23/94)
2005 - Croft Taylor VE3CT
2006 - Alan Pickering KJ9N
2010 - Blanche Randles W4GXZ
2012 - Leland (Buddy) Smith, W4YE

11. DISTINGUISHED SERVICE AWARD

This award may be given to any QCWA member in recognition of outstanding service to QCWA. The award was established September 12, 1975. (Wording revised 5/92)

RECIPIENTS

1975 - Dr. Walsh, W2BW
1978 - Mark Devaney, K4IDC (2/4/78)
1988 - Dave Talley, W2PF (9/24/88)
1989 - Hugh Turnbull, W3ABC
1989 - Fred Hammond, VE3HC
1990 - Herb Gleed, W6FQ
1991 - Esther Given, W6BDE (4/19/91)
1992 - Art Monsees, W4BK (4/3/92)
1992 - Ted Heithecker, W5EJ (4/3/92)
1992 - Stuart Meyer, W2GHK (4/3/92)
1993 - Frank Gunther, W2ALS (4/17/93)
1994 - Ken Miller, K6IR (4/23/94)
1996 - Richard O'Brien, NJ2J (10/4/96)
1997 - Gene Williamson, K7DBV (4/8/97)
2000 - Duke Knief, W4DK (10/12/00)
2005 - George Hart W1NJM
2006 - Al LaPeter W2AS
2007 - Bob Roske N0UF (12/16/2007)

12. QCWA MEMBER OF THE YEAR AWARD

This honor award may be given to the QCWA member who has made the greatest contribution to QCWA or amateur radio during the preceding year. The award may be given more than once to the same member. The Member of the Year award was established September 21, 1978. (Criteria Revised 4/8/83) (Wording revised 5/92)

RECIPIENTS

1979 - Ed Trombley, W8CAM (4/26/80)
1979 - W.M. McRae, W9RC (4/26/80)

1981 - Lew Sieck, K4NE (5/16/81)

1982 - Herb Gleed, W6FQ (9/24/82)
1984 - Elbert Gunn, W5FU (4/5/84)
1991 - Leo Meyerson, W0GFQ (4/19/91)
1996 - Blanche Randles, W4GXZ (10/4/96)
1997 - Alvin Smith, W0PEX (4/8/97)
2000 - Leroy Baldwin, W0OFY (12/28/00)
2002 - Carey Alexander, K8DOT (6/18/03)
2003 - Patsy Jones W5SBF
2005 - Gary Harrison KØBC
2006 - Ed Yoder W3YMB
2010 - Vic Culver W4VIC

13. PRESIDENTIAL AWARD

This award, or as many such awards as the President may choose, can be given in any year. Only the President can make the award. The Board may only recommend recipients.

RECIPIENTS

1988 - John D. Kraus, W8JK
 Byron H. Goodman, W1DX
 H.H. Beverage, 2BML
1989 - John Huntoon, W1RW
 Stewart S. Perry, W1BB
1990 - Bruce L. Kelley, W2ICE
1991 - Dave Bell, W6AQ
 Armin Meyer, W3ACE
 Noel Eaton, VE3CJ
1992 - Edward P. Tilton, W1HDQ
 Roy Neal, K6DUE
 Laird Campbell, W1CUT
 Richard C. Kirby, W1CT
1993 - William Tynan, W3XO
 Katashi Nose, KH6IJ
 Carol Perry, WB2MGP
1994 - Jerry Sevick, W2FMI
 Bill Orr, W6SAI
1995 - George Hart, W1NJM
 Phil Rand, W1DBM
 Bruce Kelly, W2ICE
 Tom Carten, K1PZU
1996 - Doug DeMaw, W1FB
1998 - Walt Maxwell, W2DU
2000 - Joseph Casey, KB1YX
 Riley Hollingsworth, K4ZDH
2002 - Ms. Darlene Reader (FCC)
 Mr. Larry Weikert (FCC)
 John King, K5CDV
 Alan Pickering, KJ9N
2003 - Benny J. Smith, Jr., WØJOE

Richard E. Newsome, WØHXL

2004 - Thomas B. J. Atkins, VE3CDM

2005 - Edward F. Everett, W1ALE

Robert Cumming, W2BZY

Les Jamison, WR3X

Stephen A. Cerwin, WA5FRF

Ron Stier, W9ICZ

Chip Margelli, KJ7A

Ken Miller, W6CTW

Diane Zimmerman, AA3OF

2006 - Chuck Walbridge, K1IGD

Gerd Schrick, WB8IFM

George Roach, VE3BNO

Mort & Roberta Cohen, WA2ARS

Larocca (Rocky) Jones, KC4UXO

Gordon West, WB6NOA

Hans Napfel, WB2ZZB

Quentin Jones, KU4WD

Ray Johnson, K5RJ

Paul Turner, W1DLP

2007 - Alice King, AI4K

Woody Brem, K3YV

Walt Maxwell, W2DU

Ken Simpson, W8EK

Pete Hansen, W8TWA

Jim Cross, WI3N

Roland Anders, K3RA

Bob Rose, AA3RR

Chip Morgan, N3IW

Norm Gertz, K1AA

Ken McKee, W3RFQ

2008 - Mort Cohen, WA2ARS

Roberta Cohen

Al LaPeter, W2AS

Allen Tinker, W1AAT

Bob Zeida, N1BLF

John Johnston, W3BE

2011 - Bob Buus, W2OD

Vic Culver, W4VIC

Howard Cunningham, W5DBC

Ron Fish, KX1W

Roger Volk, K0GOB

2014 - Myron Cherry, K4YA

Bob Roske, N0UF

Roberta Cohen, WA2FRW

14. HONORARY MEMBERSHIP

Paul Godley, 2ZE *
 George Sterling, W1AE/W3DF (FCC) *
 Richard E. Wiley (FCC)
 Rosel H. Hyde (FCC) *
 W.J. Baird (AFCEA) *
 Robert E. Lee (FCC) *
 Jan Walbridge - May 15 2008 *
 Roberta Cohen, March 19, 2011

- Designates Silent Key

See Appendix E

15. 50 YEAR LONGEVITY AWARD

The criteria for this award is that the Chapter was chartered 50 years ago and is currently active. The certificate will be created by Headquarters when the annual report is received for the year in which the Chapter will celebrate its 50th anniversary. Provisions for additional five-year incremental awards will be made. This award will be retroactive to include those Chapters that are currently qualified. This award was established June 2008.

Recipients

Chapter 1 - Cleveland, Ohio	Chartered June 1, 1951 *
Chapter 2 - Chicago Area	Chartered June 13, 1954 *
Chapter 5 - Delaware Valley	Chartered September 12, 1956 *
Chapter 6 - Pittsburgh	Chartered January 8, 1957 *
Chapter 7 - Southern California	Chartered January 15, 1957 *
Chapter 8 - Upper Midwest	Chartered September 30, 1957 *
Chapter 9 - SouthWest Ohio	Chartered October 11, 1957 *
Chapter 10 - Michigan	Chartered April 13, 1959 *
Chapter 12 - Andy Clark, Miami, FL	Chartered February 16, 1962
Chapter 16 - Barry Goldwater, Tucson, AZ	Chartered October 11, 1962
Chapter 17 - Allentown-Bethlehem-Easton, PA	Chartered December 12, 1962
Chapter 18 - Findlay Area, Findlay, OH	Chartered February 10, 1963
Chapter 20 - Chesapeake - Baltimore, MD	Chartered June 6, 1963
Chapter 21 - Canton, Canton, OH	Chartered May 5, 1963
Chapter 25 - Nebraska, Plattsmouth, NE	Chartered May 28, 1964

* These Chapters may also qualify for the 55-year award.

16. PAST CONVENTIONS

QCWA Conventions were held twice a year in New York City from 1948 until 1971.

An advance of \$1000 may be provided to serve as "seed money" to meet the early expenses of planning the convention. This advance may be obtained from the Treasurer upon request after January 1 of the

convention year. This advance is to be returned to the QCWA General Fund within 90 days after the convention.

- 1972 – Washington DC
- 1973 – Scottsdale, AZ
- 1974 - Florida Council Orlando, Florida
- 1975 - No.VA/DC Chapters Reston, Virginia
- 1976 - Houston Chapter Houston, Texas
- 1977 - Northwest Chapter Seattle, Washington
- 1978 - San Diego Chapter San Diego, California
- 1979 - Chicago Chapter Chicago, Illinois
- 1980 - Citrus Chapter 45 Orlando, Florida
- 1981 - Cleveland Chapter Cleveland, Ohio
- 1982 - Tennessee Chapters Nashville, Tennessee
- 1983 - Colorado Chapter Denver, Colorado
- 1984 - Yankee Chapter Windsor Locks, Connecticut
- 1985 - Piedmont Chapter Winston-Salem, North Carolina
- 1986 - Gator/Pelican Chapters St. Petersburg, Florida
- 1987 - San Diego Chapter San Diego, California
- 1988 - Vic Clark Chapter McLean, Virginia
- 1989 - Baton Rouge Chapter Baton Rouge, Louisiana
- 1990 - Mid-Continent Chapter Kansas City, Missouri
- 1991 - Canton Chapter Canton, Ohio
- 1992 - Barry Goldwater Chapter Scottsdale, Arizona
- 1993 - Pelican/Gator Chapters St.Petersburg, Florida
- 1994 - El Paso Chapter El Paso, Texas
- 1995 - New England Chapters Manchester, New Hampshire
- 1996 - National Capital Chapter 70, Ottawa, Ontario Canada
- 1997 - Midcontinent Chapter Kansas City, Missouri
- 1998 - Leo Meyerson Chapter Palm Desert, California
- 1999 - Missouri Chapter St. Louis, Missouri
- 2000 - Fred Hammond Chapter Toronto, Ontario Canada
- 2001 – Southeast Wisconsin Chapter 162 – Caribbean Cruise
- 2002 - Citrus Chapter 45 Orlando, Florida
- 2003 - Chapter 41 Dallas, TX
- 2004 - National Capital Chapter 70, Ottawa, Ontario Canada
- 2005 - Southeast Wisconsin Chapter 162 - Alaska Cruise
- 2006 - Chapter 151 Calgary, AB
- 2007 - Chapter 58 Aurora, CO
- 2008 – Chapter 119 Virginia Beach, VA
- 2009 – Southeast Wisconsin Chapter 162 - Eastern Caribbean Cruise
- 2010 – No Convention Held
- 2011 – Yankee 112, Nutmeg 149, Pioneer 183, Twin State 146, Pine Tree 134 - Warwick, RI
- 2012 – Chapter 11 & 190 – Reno, NV
- 2013 – Southeast Wisconsin Chapter 162 – Panama Cruise (not a sanctioned QCWA Convention)

17. QCWA CW RESOLUTION

WHEREAS 1) An on-off CW transmission is the most basic form of radio communications;

and

WHEREAS 2) An on-off CW transmission in International Morse telegraphy is the only emission mode authorized currently on all frequencies on all amateur radio service frequency bands in the United States of America;

and

WHEREAS 3) All members of the Quarter Century Wireless Association have proven to competent authority their personal skill in sending by hand and receiving by ear text in the International Morse telegraphy code;

and

WHEREAS 4) Intercommunication by International Morse telegraphy code is the operating mode favored by many members of the Quarter Century Wireless Association;

therefore be it

RESOLVED That the Quarter Century Wireless Association Board of Directors, meeting at the 2001 Convention in Miami, Florida, on October 26, 2001, voted unanimously to reaffirm support for the continued authorization of International Morse telegraphy coded on-off CW transmissions on all amateur radio service frequency bands.

October 21, 2001

18. 6A E-Mail Voting Meetings

In the conduct of Board business by e-mail a few general guidelines should be observed:

1. When using electronic means to conduct business, the primary principle is that of communications transparency, *i.e.*, to utilize the medium in such a way that both the content and the intent of the content are conveyed simultaneously.

a. This means that because the demeanor of the writer is concealed, as is the tone of voice and any non-verbal body language, an extra effort must be made by every writer to share the emotional context of what is being written along with the words used to convey the ideas the writer wants others to know. In other words, “feelings are facts.”

b. Efforts to clarify statements and comments through questions and feedback are to be legitimized, and are not to be initially perceived as objections or challenges unless so stated as such.

c. The give-and-take necessary to reach consensus, while often time-consuming, is an

appropriate approach to the statements and comments of others, and a helpful aspect of a discussion which is designed to reach mutually acceptable conclusions. Efforts to rush to

closure and conclusions may be counter-productive and lead to unintended consequences because of unexamined aspects of someone else's differing point of view.

d. Although the exchanges which make up electronic discussions are designed to facilitate a "deliberative" process, eventually a time must come for a decision and a vote that will end the discussion and close the deliberations. This is to be perceived as a normal outcome of all electronic meetings.

e. Roberts Rules of Order Newly Revised (RONR) are procedurally adaptable to electronic meetings and discussions as long as they are followed in a timely way, and sufficient periods for thought and exchanges can be provided. Haste makes waste in electronic deliberations.

f. The person who presides over the electronic discussion(s) must identify the beginning and the ending of every time-constrained period related to all motions placed before the body. All

motions and actions are to be presented decently, clearly, and in the appropriate parliamentary order.

g. While an abstention from voting is always an option by any particular participant, an ongoing and continuing refusal to respond or acknowledge the discussion at hand is always considered an offense against the group and the electronic process. The level of each person's participation is therefore an important part of decision-making and electronic voting, and a report of participation should always accompany the statement of the final outcome and results of any votes taken.

2. Any QCWA Board member may submit to the QCWA President a request for a formal electronic vote. When a motion is received, the President shall then call for a second and shall transmit a copy of the motion to each voting Board member. Each Board member will then acknowledge receipt of the motion to the President. If a second is received, then all voting QCWA Board members shall be notified of the second along with a reasonable and specified time-frame to be opened for discussion. Any vote cast during the discussion period will not be

considered valid. At the close of the discussion period the President shall notify the voting members of the Board and call for the vote with a time specified for the vote to be cast.

3. Any voting QCWA Board member has the right to submit a motion to postpone the discussion until the next Board meeting. Each voting QCWA Board member also has the right to submit amendments. The QCWA President shall determine and notify each Board member what is a reasonable and specified time for such actions to take place. Each voting QCWA Board member shall submit their vote both to the QCWA President and to the Secretary. By custom, the President shall vote last or as specified under the Rules of Parliamentary Procedure as adopted by the QCWA Board. The Secretary shall record the vote. The QCWA President shall then notify all Board members, the General Manager or volunteer Executive Administrator the result of such vote including, how each Board member cast his or her vote.

4. No electronic mail consensus or a vote of QCWA Board members is to be considered valid until confirmed by the QCWA President and recorded by the QCWA Secretary.

5. All Board members must have electronic voting capability as one of the conditions for Board Membership.

6. When a QCWA Board member is temporarily not accessible via electronic mail, then it is the responsibility of such member to notify the President, if conditions permit.

7. E-Mail voting guidelines may be amended by majority vote of the QCWA Board.

19. QCWA Youth Activities

June 19, 2014

To: QCWA Board of Directors

Subject: QCWA Youth Activities Ad-Hoc Committee
Ladies and Gentlemen,

After some informal discussions during Hamvention-2014, I have decided to form an Ad-Hoc Committee to investigate the feasibility to engage young amateur radio operators in QCWA.

I have spoken with all of the proposed ad-hoc committee members who have all agreed to serve on this committee.

The committee members will be as follows;

Chair - Director Carole Perry, WB2MGP

Members:

Director Jeff Beals, WA4AW

Director Pete Varounis, NL7XM

Secretary John Kludt, K4SQC

Brian Jackson, VE6JBJ

Stan Reubenstein, WA6RNU

I recently learned that John Kludt is heavily involved with AMSAT, who you already know, have a Youth Program. In this regard, John may be able to bring across from AMSAT many ideas, and Carole Perry is a member of the Board of Directors for Radio Club America, who too is working with youth. These two people alone can add to the pile of ideas. After reading Brian Jackson's bio, I am sure you would all agree he has a great deal he can bring to the table.

We can add other members to the committee if we find it necessary. Maybe a person working with Boy Scouts of America? This would be real beneficial, especially if this same person was a member of QCWA. I will be an ex-officio to the committee.

Terms of Reference

Introduction

The QCWA Youth Activities ad-hoc committee will study the feasibility of integrating youth into the rank and file of the Quarter Century Wireless Association, Inc. (QCWA, Inc.). The youth in amateur radio today will be the successors in the long-term future of QCWA. The QCWA Board of Directors need to know and understand the need to undertake the study of these ideas now, and implement a program that will engage and embrace the youth into QCWA.

The suggested terms of reference are guidelines only to begin the study of and outlining how the QCWA can begin engaging and working with our youth in amateur radio. This is by no means an exhaustive list that could be added to these terms of reference.

1. To study and research how the QCWA Board may integrate a youth program within the QCWA.
2. To study and present ideas along these lines, with suggestions and proposals for the QCWA Boards' consideration.
3. Work with students and their parents, both currently licensed amateur radio operators, and those who wish to become licensed amateur radio operators, by providing them ways of finding a place in QCWA and vice versa.
4. Develop a plan for amateur radio youth to enhance their ability in seeking QCWA scholarship funding.
5. Develop a plan for amateur radio youth to provide presentations during the QCWA Annual Members meeting Forum.

At this time I would ask the Board of Directors to review the above proposal in striking up a QCWA Youth Activities ad-hoc committee. Please give us your thoughts on this proposal.

Ken Oelke, VE6AFO

APPENDIX A

VOLUNTEER EXECUTIVE ADMINISTRATOR

Reports to the President and Board of Directors

Must be a US Citizen residing in the USA

Responsible for processing membership applications and funds

Covered by the Crime and Liability Insurance

Deposits checks in Checking Account

Accepts Donations, deposits and sends out thank you letters

Keeps membership database up to date

Stores and maintains Records

Answers member communications, both e-mail and phone

Coordinates general operations

Provides a physical address for IRS tax purposes

Registers as "Agent" with Residence Secretary of State

Complies with Sarbanes-Oxley Regulations

Coordinates with Development Director

**Creates and Maintains Director “Care Package Kit”
Creates Application Forms for WEB and USPS delivery**

EXECUTIVE ASSISTANT

**Assists the volunteer Executive Administrator as needed
Maintains insurance coverage**

APPENDIX B

MEMBERSHIP SUPPLIES COORDINATOR

**Recommend vendors for supplies such as QSL Cards, hats, shirts, mouse pads, cups, etc.
Manages CRM and Quality with Vendors
Handles members requests
Processes and ships orders, if not shipped direct from vendor
Responsible to Chapter and Membership Relations and A & F Committee
Reports to the President
Stores items of inventory that are not sub-contracted out (stamps, buckles, decals, mouse pads and caps on hand)**

APPENDIX C

MEMBERSHIP RENEWAL COORDINATOR

**Sends renewal notices to members, both e-mail and USPS mail
Confirms with Webmaster that automated notices are being sent properly
Works with Executive Administrator and Executive Assistant (may be the same person as Executive Administrator or Executive Assistant depending on the work load)
Handles recruiting and retention
Designs materials**

APPENDIX D

DISBURSEMENT ADMINISTRATOR

**Must be a US Citizen residing in the USA
Pays bills from Checking Account
Posts to accounting software program
Responsible for day-to-day financial transactions
Provides reports as needed
Manages PayPal Account and Transfers Funds
Works with General Manager or volunteer Executive Administrator and A & F Committee
Reports to the Treasurer
Uses PayPal QCWA Account to operate as well as checking accounts
Covered by the Crime and Liability Insurance**

APPENDIX E

HONORARY MEMBERS

**# H00001 Paul Godley (Silent Key) - (January 11, 1901 - November, 1967) Upper Montclair, NJ
(from the 1953 Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>**

H00002 George E. Sterling (Silent Key) - (June 21, 1894 - November, 1990) Republican Maine
(from the 1962 Yearbook)

FCC Commissioner January 02, 1948 to September 30, 1954 – Visit
<http://www.qcwa.org/honorary-members.htm>

H00002.5 Herbert C. 'Herb' Hoover Jr. (Silent Key) - (August 4, 1903 - July 9, 1969) (from the
1962 Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>

H00003 Rosel H. Hyde (Silent Key) - (April 12, 1900 - December 19, 1992) Republican Idaho
(from the 1970 Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>

FCC Commissioner	April 17, 1946 to October 31, 1969
FCC Chairman	April 18, 1953 to April 18, 1954
FCC Acting Chairman	April 19, 1954 to October 03, 1954
FCC Acting Chairman	May 01, 1966 to Jun2 26, 1966
FCC Chairman	June 27, 1966 to October 31, 1969

H00004 Robert E. Lee (Silent Key) - (March 31, 1912 - April 15, 1993) Republican Illinois
(from the 1982 Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>

FCC Commissioner	October 06, 1953 to June 30, 1981
FCC Interim Chairman	February 05, 1981 to April 12, 1981
FCC Chairman	April 13, 1981 to May 18, 1981

H00005 Richard E. Wiley - (July 20, 1934 - ____, 20__) Republican Illinois (from the 1982
Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>

FCC Commissioner January 05, 1972 to October 13, 1977

H00006 Col W.J. Baird (Silent Key) - AFCEA (Armed Forces Communications & Electronics
Assn) (from the 1982 Yearbook) Visit <http://www.qcwa.org/honorary-members.htm>

H00007 Janet Walbridge (Silent Key) Visit <http://www.qcwa.org/honorary-members.htm>

H00008 Roberta Cohen, WA2FRW Visit <http://www.qcwa.org/honorary-members.htm>